



Jin-A Child Care Center
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HEALTH AND SAFETY POLICY

MEDICAL EXAMINATIONS

By law, medical examinations and immunizations are a prerequisite to enrollment at Jin-A. (See NJ Department of Health website.) A Health Record completed by a licensed physician must be submitted to Jin-A upon enrollment. An Asthma Action Plan and an Allergy Action Plan must be submitted, describing any allergy in detail (for example, also specifying prescriptions for EpiPen, Benadryl, or other medications).

CONFIDENTIALITY

All medical records are kept in the office in a locked cabinet but are immediately available to administrators and parents. With the parent's or legal guardian's permission, information will be shared with the teachers, emergency contacts, and regulatory authorities upon request.

ILLNESS

In order to attend Jin-A on any given day, your child must be well enough to participate in the full program, including outdoor play.

A child must be **free of fever (without having taken any fever-reducing medication)** in order to attend.

A parent who is unsure of a child's health (e.g., if an illness is especially severe or prolonged) is urged to contact a physician. Any sickness, injury, or other incident affecting the health or well-being of a child must be reported to Jin-A. Jin-A is obligated to report to the Clifton Health Department any occurrence of certain diseases.

ADMINISTRATION OF MEDICINE

Current standards strongly advise against child care centers administering medicine. Therefore, we recommend that parents personally administer any medication to children at home. Or, parents may stop by our facility to administer necessary medicine. Jin-A staff will not administer medication unless a child would be unable to attend school for an extended period without receiving **a medicine prescribed by the child's physician** during school hours. Any such case must be approved by the Director and parents must complete a Medication Authorization Form and a signed prescription form. Medicines will be kept locked in the office. (See the Medication Policy at end of Handbook or at www.jinaschool.com)

MEDICAL HOME

Parents are advised of having a medical home where one primary care facility has their child's records. If they do not have healthcare insurance, they may seek assistance from NJ Family Care's statewide healthcare system.

COMMUNICABLE DISEASES

- Severe pain or discomfort
- Acute diarrhea (bowel movement is watery two or more times)
- Two or more episodes of acute vomiting
- Red eyes with discharge
- Difficult or rapid breathing
- Skin rashes or signs of severe allergies
- Severe coughing or sore throat
- Infected, untreated patches of skin
- Visibly enlarged lymph nodes
- Blood in urine or stiff neck

The Center shall not permit a child with either a **Communicable Disease** or an **Excludable Communicable Disease** (see list below) to remain at the Center. A more extensive list is available at: https://www.nj.gov/health/cd/documents/reportable_disease_magnet.pdf

Parents will be called to pick up their child. Upon return, the following are required:

1. A note from a licensed physician ("back-to-school note") is submitted stating that the child has been diagnosed and presents no risk to him/herself or to others
2. The child has been symptom free for 24-48 hours
3. The child has been fever free for 24 hours without fever reduction medication.
4. Any additional recommendations from the Director are fulfilled

EXCLUDABLE COMMUNICABLE DISEASES

- Chickenpox
- Coronavirus
- German Measles
- Mumps
- Meningococcus
- Scabies
- Measles
- Strep Throat
- Lice
- Tuberculosis
- Whooping Cough
- Hemophilus Influenza
- Impetigo
- Giardia Lamblia
- Hepatitis A
- Salmonella
- Shigella

A nurse from the Clifton Health Department is available at our Center periodically. At the beginning of the school year, the nurse checks all our children's immunization records. For the Kindergarten program, the nurse gives vision and hearing screening and general health checkups. In case of a lice outbreak, the nurse checks all the children in the child's class.

EMERGENCIES

If, while at the Center, a child develops a fever of 100°F or higher, seems overly tired and listless or shows signs of a **communicable disease** (see list above), a First Aid-trained staff member or the Director will check the child, and the parent will be notified and asked to take the child home. If a parent cannot be reached, we will call the emergency contact and expect the contact person to assume responsibility to pick up the child. Please be sure your emergency contact person is aware of this.

Jin-A staff will administer fever-reducing medication (e.g., Tylenol) ONLY if an Emergency Medication Plan has been provided. (Form available at www.jinaschool.com)

A completed **Medical Authorization Form** is required at registration which will be used in case of emergencies. The parent must notify Jin-A if there is any change in the information on the form — such as telephone number, employer, insurance information or ongoing need for medication. (See the Medication Policy at end of Handbook or at www.jinaschool.com)

EPIPEN

It is our policy to call 911 in case of any severe allergic reaction (e.g., to a bee sting). Parents of children who have been previously diagnosed with severe allergic reactions should provide a prescribed EpiPen to be stored at the Center. It is very important to report any known allergies to the Administration with an Allergy Action Plan. All staff are trained to administer the EpiPen® and AUVI-Q® and comply with the child's Allergy Action Plan.

SAFETY

Any kind of safety concern, indoors or outdoors, should be reported to the Administration.